



BEDFORD BOROUGH COUNCIL

Application for Licence to Keep Dog Breeding Establishment

Please ensure that you have read the relevant Guidance Notes before completing this Application Form

To*	Head of Registration & Records, Bedford Borough Council, Town Hall, St Paul's Square, Bedford MK40 1SJ
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I / We	
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of	Tel/Fax No.
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as [proposed] occupier[s] of the premises mentioned below **HEREBY APPLY** for a **LICENCE TO KEEP A BREEDING ESTABLISHMENT FOR DOGS** under the provision of section 1 of the Breeding of Dogs Act 1972 (as amended) at the premises of which particulars are given below.

I/WE ENCLOSE the sum of £251.00, being the fee payable in respect of this application [an additional fee will be payable in respect of a veterinary inspection of the premises].

PARTICULARS OF PREMISES	
1 Postal address (including Post Code)	
2 Type of accommodation to be used: (a) wholly indoors (b) wholly outdoors (c) combination of indoors and outdoors	
3 Breeds of dog concerned	
4 Number of bitches kept/ accommodated for breeding	
5 Ages of bitches kept	
6 Construction of outside kennels, if any	
7 Heating arrangements	
8 Lighting arrangements	
9 Food storage facilities	
10 Arrangements for disposal of excreta	

I / WE HEREBY CERTIFY that to the best of [my][our] knowledge and belief, the above particulars are true.

Dated (Signed)

**

+ Attach a separate sheet if necessary

** state capacity, if applicant is signing on behalf of a Company or Partnership

Whilst your application is being processed if you wish to authorise a person(s) to whom Bedford Borough Council can disclose information on the progress of your application please indicate below the individual(s):

Name: _____ Relationship to you: _____

Name: _____ Relationship to you: _____

If you are granted a Licence do you wish the above individual(s) to continue to be authorised for disclosure.

Yes ☐ No ☐

DATA PROTECTION

Personal information provided in an application form and during the period of any subsequent Licence is normally held for a period of five years from the expiry of the last consecutive Licence held. It will be used primarily for the purpose of the licensing function concerned although it may also be used for data matching purposes across various licensing functions. Certain personal data will be available on the licensing pages of the Council's internet.

Personal information held for licensing purposes will be held and used in accordance with the requirements of the Data Protection Act 1998. To assist the Council in the prevention and detection of fraud so that it can protect the public funds it administers the Council may use information provided for licensing purposes within this Authority for data matching purposes. It may also data match information provided for licensing purposes with other public bodies that regulate, administer or are in receipt of public funds for the purposes of the prevention and detection of fraud.

FREEDOM OF INFORMATION

Information held by the Council may need to be disclosed in response to a request for it within the terms of the Freedom of the Information Act 2005. This information excludes that which is in any other way already in the public domain.

FOR OFFICIAL USE ONLY

Date of Inspection

Recommendation

Date reported to H of (R&R) and Decision
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No. of Licence issues Entered in Register – Date Ref